

VENEZUELA – MEAL COORDINATOR (M/F) – CARACAS

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Company: SOLIDARITÉS INTERNATIONAL

Location: Venezuela

Category: computer-and-mathematical

About the job

General objective:

Under the supervision of the Country Director, the MEAL Coordinator designs the MEAL action plans of the mission, in accordance with SI's operational framework, and makes sure it is disseminated, understood and implemented by the mission staffs.

Main tasks:

He/she:

Provides a methodological support to all program teams on technical questions linked to MEAL and cross-cutting issues such as: design of M&E plan, quantitative and qualitative data collection, measure of indicators, complaint response mechanism, “do no harm” analysis, terms of references of internal and external evaluations etc.

Looks over the quality and relevance of internal monitoring and evaluation activities, recommendations and analysis produced by his/her department (studies, maps...);

Makes sure his/her department is cross-cutting and well-integrated with all departments (functional links) as well as coherent with all coordinators and managers;

Supports training of program teams within his/her fields of expertise;

Contributes to institutional knowledge building and improvement of MEAL methods and techniques;

Contributes to the design of SI's strategy by proposing a strategy in terms of M&E support

to program teams, integration of cross-cutting issues (gender, protection, accountability, do-no-harm, community participation, disability, etc.)

Supervises the implementation of accountability to affected populations for the mission

Your profile

Diplomas

Graduate degree and/or post-graduate degree in Public Health, Water Engineering, Engineering, Supply Chain, or related career; or equivalent field experience in humanitarian

Experience:

3-4 years of experience in the humanitarian sector and on a similar position

Technical skills:

Project evaluation and monitoring

Data analysis

Project cycle

Soft skills:

Communication

Problem-solving

Leadership

Able to work under pressure and highly motivated to meet populations' humanitarian needs.

Language :

Spanish mandatory, English a plus

SI will offer you

A salaried post:

According to experience, starting from EUR gross per month, and a monthly Per Diem.

SOLIDARITÉS INTERNATIONALE also covers accommodation costs and travel expenses between the expatriate's country of origin and the place of assignment.

Vacation: During the assignment, a system of alternation between work and time off is

implemented at the rate of 7 working days every three months (with USD allocated by Solidarités). To these break periods, one additional rest day per month worked is granted.

Social and medical cover:Expatriates benefit from an insurance package which reimburses all healthcare expenses (including medical and surgical expenses, dental care and ophthalmological expenses, repatriation) and a welfare system including war risks. Essential vaccination and antimalarial treatment costs are refunded.

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